

December 2, 2021

TO: Tao Long
FROM: Sahara Byrne, Senior Associate Dean, Academic Affairs, CALS
RE: *Research Funding*

Congratulations! You have been selected by a review committee to receive **\$500** to support your research. This funding is from the Jane E. Brody Undergraduate Research Award. The funding for your research will be transferred into a departmental account of your faculty research advisor. This funding, of course, is to be available to you for your own research. However, it cannot be used as a stipend for yourself. Before making purchases, you need to check with your department administrative manager as to how to access this funding.

I ask that you write a thoughtful thank-you letter to the Jane E. Brody Undergraduate Research Award. This letter should express your gratitude and include basic information about yourself, your Cornell activities, and future aspirations. While the letter need not be long, it is important to be timely. Please address the letter to Ms. Jane E. Brody and send the letter to Ms. Mary Millick, by campus mail – Donor Relations, Seneca Place on the Commons, Room 217E; or by email to mm54@cornell.edu and attach the letter. Ms. Millick will forward it to Ms. Brody. In addition, please send a copy of this letter to my administrative assistant, Kyle Barnhart (kb564@cornell.edu). After he receives this copy, I will arrange for the transfer of the funds to your research advisor's account. ***Please Note:*** *If you use this fund to purchase a computer for your research, it is Cornell property and will need to remain here when you graduate.*

If I received the evaluation forms for your proposal, I attached them for your benefit. I asked the reviewers to make constructive comments that would benefit you in writing future grant proposals. Thus, this proposal process serves as a learning experience for you as well as a means of acquiring funds for your research.

As a recipient of a named endowed research scholarship award, you have a benefactor. The Division of Alumni Affairs and Development (AAD) would like to share your name, class year, email, college, and major (nothing more) to help us provide your benefactor with an even more meaningful giving experience and so they may better understand the impact their giving has on Cornell students. However, AAD can only share this information with consent. Completing the FERPA Consent form at: https://cornell.ca1.qualtrics.com/jfe/form/SV_eSCUSDYR3e2kS0K will allow Alumni Affairs and Development to share your information with the benefactor.

Please note this consent will apply during your enrollment at Cornell and you may revoke it at any time. Whether or not you consent has no bearing on your financial aid package and does not in any way prohibit you from being matched to named scholarships. If you have already completed this form and do not wish to change your response, you do not need to complete it again. Should you have any questions or wish to revoke the consent you have previously given, please reach out to Mary Millick at mm54@cornell.edu.

Again, congratulations on being selected for this award. I trust that your experience will be very rewarding to you.

cc (via email):
Andrea Stevenson Won
April Kampney
Patty Weldon